



PUNE DISTRICT EDUCATION ASSOCIATION'S  
**SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY**  
**SASWAD**

**MAINTENANCE COMMITTEE**

**ACADEMIC YEAR – 2020-21**

Sr. No.	Name of Member	Designation	Signature
01	Dr. Rajashree Chavan, Principal	Chairman	(R. Chavan)
02	Dr. Smita Pawar	Member	(S. Pawar)
03	Mr. Vaibhav Shilimkar	Member	(V. Shilimkar)
04	Mr. Jitendra Shinde	Member	(J. Shinde)
05	Mrs. Pradnya Jagtap	Member	(P. Jagtap)
06	Mrs. Vaishali Takawale	Member	(V. Takawale)
07	Mr. Sandeep Jadhav	Member	(S. Jadhav)
08	Mr. Sandeep Ursal	Member	(S. Ursal)
09	Mr. Dipak Gadekar	Member	(D. Gadekar)
10	Mr. Sanjay Rokade	Secretary	(S. Rokade)

(R. Chavan)  
**PRINCIPAL**

PUNE DISTRICT EDUCATION ASSOCIATION  
SETH GOVIND RAGHUNATH SABLE  
COLLEGE OF PHARMACY, SASWAD  
TAL. PURANDHAR, DIST. PUNE-412 301



Date 10/8/2020

The meeting of the maintenance committee was called upon with the following agenda.

- 1) Glue pad's needs to be purchased for safety of animals.
- 2) Repairment of office toilet pipe.
- 3) Replacement of door lock of Mr. Anil Kale Sir's cabin.
- 4) Repairment of Double distilled water plant.

The minutes of the last meeting were discussed & confirmed.

The principal Dr. R.S. Charan to follow up of previous work done. It was informed to her that work is completed. It was discussed in the meeting that there is need of Glue pads which will protect rats & mice from external animals.

Office staff said office toilet pipe should get repaired immediately. Mr. Gadkar was instructed to repair toilet pipe immediately.

Door lock of Kale Sir's cabin is not working so Mr. Gadkar was instructed to replace door lock cabin.

Equipment in charge informed that double distilled water plant is under maintenance the responsibility of repairment of the same was given to Mr. Gadkar.





The meeting was attended by following members →

- 1) Dr. R. S. Charan -
- 2) Dr. S. J. Pawar -
- 3) Mr. V. C. Shilimkar -
- 4) Mr. J. V. Shinde -
- 5) Mrs. P. N. Jagtap -
- 6) Mrs. V. V. Takwale -
- 7) Mr. S. C. Rokade -
- 8) Mr. S. T. Jadhav -
- 9) Mr. S. J. Vasa -
- 10) Mr. D. S. Gadekar -

P. Schavan

Saxena

Shinde

Shinde

Prisachy

Gadh

Saxena

P. Schavan

**PRINCIPAL**

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